

Subject: 2011 Federal Fiscal Year Health 1st Quarter (Oct. to Dec.) MAC Financial Reopened

Distributed To ECI Providers Via Fairbanks E-Mail
May 12, 2011

To: MAC Participating Early Childhood Intervention (ECI) Programs:

During HHSC review of the 1st Quarter of FFY federal fiscal year 2011 MAC Financials, it appears clarification on the following revenue items is necessary in order to complete the desk review:

- The funds (revenues) received directly from the Department of Aging and Rehabilitation Services (DARS) have been pre-populated in the revenue section of the STAIRS system. Please note the funding formula used in previous years is no longer valid and applying the formula to the claim may impact the amount reimbursable to the provider.
- Respite Revenue (funds) - enter under Unrecognized Revenue – Additional– Other State Funds
- TCM and CCP Revenue (funds) - enter total amount under Recognized Revenue – Additional – Medicaid Fees and Match

In addition, please verify the information entered for Other Cost (Section 3.C) reflects the following:

- Direct Support Staff – represents individuals or clerical staff that are in direct support of the Time Study participants or individuals performing MAC activities
- Unstudied Staff – represents individuals that did not Time Study (Unallowed/Unstudied), this item is comparable to the TAFI Cost Pool 3.
- General Administrative – represents individuals that provide support to the entire agency/program (General Administration), this item is comparable to TAFI Cost Pool 4.

HHSC is requesting all ECI providers review the revenue and cost data entered into STAIRS, and make any necessary changes, and re-verify the MAC claim through the STAIRS system. A new quarterly summary invoice will need to be signed notarized and submitted by May 20, 2011. The system has been re-opened and will remain opened until the due date.

If you have any questions regarding MAC financials and submission, or if your ECI Program does not own a scanner, please contact the HHSC MAC team at the following:

Email: MAC@hhsc.state.tx.us or Phone: 512-491-1802

If you have questions regarding your login into STAIRS or if you have system questions, please contact the Fairbanks Client Information Center at:

Email: Info@fairbanksllc.com or Phone: 888-321-1225.