



Random Moment Time Study (RMTS)

Federal Fiscal Year 2021

(October 2020 to September 2021)

Inclement Weather and RMTS

SPECIAL ANNOUNCEMENT

As a precautionary measure against the recent winter storm and power outages across the state of Texas, school districts were closed for the week of February 15th thru February 19th. While some participants probably were unable to respond to their moments, we have come up with a solution to assist you during this time period.

The RMTS Contact has the ability to identify staff who will be selected for a “moment” before and after the moment occurs. The RMTS Contact will need to log into STAIRS and go to the “Time Study Sample” tab. Next, select the current quarter (January – March). After selecting the current quarter, select the participant(s) who was not able to respond to their moment. After the participant(s) have been identified and selected, click on the “paid” or “unpaid” leave button. Your input will take effect immediately.

If or when your district reopens and returns to their regular duties, please have the participants respond to their RMTS “moment” as they normally would when selected for a moment. If you have any questions, please contact the Texas Health & Human Services Commission (HHSC) Time Study Unit at TimeStudy@hhsc.state.tx.us or (512) 490-3194.